

CLASSIFICATION: WASTE MANAGEMENT SPECIALIST III

Class Code: 9800-24

Date Established: 01-19-87

Occupational Code: 7-6-2

Date of Last Revision: 7-17-15

Exempt Status: Non-Exempt

BASIC PURPOSE: To coordinate the inspection of waste management facilities for regulatory compliance and the development of enforcement program plans and surveys, review and monitor solid or hazardous waste tracking and waste generator reporting programs and provide technical assistance to the public and private sector regarding waste management emergency issues.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

- Conducts environmental assessments or compliance and complaint inspections of hazardous waste generator facilities, hazardous waste storage, treatment and disposal facilities and of transporters.
- Provides technical assistance to the public and private sector with regard to regulatory requirements.
- Participates in the development and implementation of public awareness seminars or public hearings regarding hazardous waste management.
- Coordinates the development and implementation of the state hazardous waste manifest system or the permit application and issuance process and the compilation of reports related to monitoring the generation of hazardous or solid waste within the state.
- Responds to and investigates hazardous waste material incidents.
- Develops strategies for compliance and enforcement programs to ensure that E.P.A. commitments and agency goals are met.
- Develops and conducts surveys regarding hazardous waste generation and management for use in planning hazardous waste regulatory policies.
- Coordinates waste site remediation projects, including contract negotiations, development of plans and specifications, and on-site supervision of contractors, in order to minimize health and environmental hazards.
- May testify in court as an expert witness in lawsuits brought by the state against individuals and companies in violation of environmental laws and regulations.

DISTINGUISHING FACTORS:

Skill: Requires skill in analyzing and interpreting data, policy and procedures OR in using equipment in order to arrive at logical conclusions or recommendations.

Knowledge: Requires logical or scientific understanding to analyze problems of a specialized or professional nature in a particular field.

Impact: Requires responsibility for achieving direct service objectives by assessing agency service needs and making preliminary recommendations for the development of alternative short-term program policies or procedures. Errors at this level result in incomplete assessments or misleading recommendations causing a disruption of agency programs or policies.

Supervision: Requires direct supervision of other employees doing work which is related or similar to the supervisor, including scheduling work, recommending leave, reviewing work for accuracy, performance appraisal, or interviewing applicants for position vacancies.

Working Conditions: Requires performing regular job functions in an environment which includes exposure to continuous physical elements or a number of disagreeable working conditions with frequent exposure to minor injuries or health hazards.

Physical Demands: Requires light work, including continuous walking or operating simple equipment for extended periods of time as well as occasional strenuous activities such as reaching or bending.

Communication: Requires reviewing summaries and reports and making management level decisions to solve problems or to achieve work objectives as well as articulating and expressing those solutions and goals. This level also requires formal presentations of solutions and goals to employees and the general public to increase the responsiveness of the agency toward the demands of its client system.

Complexity: Requires evaluating a combination of wide-ranging job functions to determine work procedures, to solve problems, and to reach conclusions by applying analytical, technical, or scientific thinking. This level also requires planning policies and long-term strategies, drawing conclusions based on available criteria, and evaluating the effectiveness of program objectives.

Independent Action: Requires objective assessment in analyzing and developing new work methods and procedures subject to periodic review and in making decisions according to established technical, professional or administrative standards.

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree from a recognized college or university with major study in a related environmental science. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Five years' experience in hazardous waste management, environmental monitoring or testing, hazardous materials handling, occupational safety and health or related field **OR** five years' experience in solid waste management, hydrogeology, waste treatment systems or other related scientific fields.

License/Certification: Eligibility for N.H. driver's license required if necessary for performing professional field work.

RECOMMENDED WORK TRAITS: Working knowledge of environmental laws and regulations. Working knowledge of data management and reporting systems. Skill in reading, interpreting and compiling information regarding scientific and technical reports. Ability to communicate technical and scientific information. Ability to plan and organize surveys of a technical nature. Ability to testify in court. Ability to speak before groups. Ability to work closely with public and private officials. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

DISCLAIMER STATEMENT: This class specification is descriptive of general duties and is not intended to list every specific function of this class title.

SPECIAL REQUIREMENTS FOR WASTE MANAGEMENT SPECIALIST I - IV

1. All job specific education, experience, and licensing requirements must be stated on the supplemental job description and approved by the Division of Personnel prior to recruitment. For recruitment purposes, a related environmental science degree shall be limited to one of the following:

animal science	environmental science	occupational safety & health
archeology	environmental studies	oceanography
architectural history	environmental toxicology	physics
biochemistry	forest resources	plant physiology
biological sciences	forestry	resource conservation
biotechnology	general biology	resource management
chemical engineering	general botany	public health
chemistry	general ecology	radiological health
chemistry education	general zoology	radiological science
civil engineering	geology	sanitary engineering
community development/planning	geophysical science	soil science
earth science	hydrology	toxicology
environmental affairs	industrial hygiene	waste management
environmental conservation	laboratory science	wastewater management
environmental engineering	limnology (inland freshwaters)	water resources management
environmental health	marine biology	wildlife management
environmental issues	microbiology	
environmental sampling & analysis	natural resources	

2. Must be able to pass a base line medical examination indicating the individual is physically capable of assuming all duties required including wearing respiratory protective equipment in accordance with the recommendations of the National Institute of Occupational Safety and Health (NIOSH).